

**THE WEST HARTFORD PIANO STUDIO**  
45 Maplewood Ave. + West Hartford, CT 06119 + (860) 523-8222  
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*"Music can name the unnamable and communicate the unknowable"*  
Leonard Bernstein

### ***Philosophy***

Music is an essential ingredient in the beauty and joy of every human life. At the West Hartford Piano Studio students of all ages, all abilities, and all levels of achievement are invited to enjoy studying and making music. The aim of the studio is to create an open, comfortable environment in which each student can study, and create music.

### **TRIAL LESSON**

A free 30 minute trial lesson and consultation with the instructor is available to all prospective students.

### **STUDIO POLICIES**

#### **Attendance**

As a courtesy, please notify the instructor of any absence in advance. A message may be left at (860) 523-8222. Prior notice of an absence allows the instructor the opportunity to reschedule lessons and make-up lessons. Prior notice does not, however, exempt the student from paying for the missed lesson. The instructor is under no obligation to make up a missed lesson, but will make every attempt to do so if there is room in the schedule.

If the instructor is absent, or if the studio is closed due to inclement weather, a make-up lesson will always be scheduled at a mutually convenient time.

#### **Tardiness**

If a student is late to a lesson, this time will not be made up. The instructor will wait for a third of the time scheduled. Students are asked to do the same. Time missed due to the tardiness of the instructor will be made up.

#### **Religious Holidays**

Scheduled lessons cancelled due to a religious holiday will be rescheduled. At least a week's notice is required. This accommodation can be made for two lessons in the calendar year.

#### **Studio Closing**

In the event of inclement weather the studio will close. A rule of thumb is if the schools are officially closed, the studio will close. **BUT DO NOT ASSUME THIS.** Please, call the studio phone for closing information. (860) 523-8222

#### **Lesson Fees**

30 minute lessons (\$30.00)  
45 minute lessons (\$43.00)  
60 minute lessons (\$55.00)

Statements will be issued in the third week of each month. Payment for each month's lessons is due in advance, at the first lesson of each month. The instructor reserves the right to suspend or discontinue instruction due to overdue payment.

**Withdrawal & Refunds**

Permanent withdrawal from lessons must be made in writing two weeks prior to the withdrawal date. If this procedure is followed, a full refund will be made for payments of unused lesson time.

**Illness**

Students are asked not to attend a lesson when ill, out of consideration for other students and the instructor.

**Waiting area**

There is a comfortably furnished place for parents to wait during their child's lesson.

**Parking**

There is ample convenient parking on the street in front of the studio. Please use the driveway only to pick up or drop off a student.

**Calendar**

*Lessons will begin on September 2.*

*There will be no lessons on the following days:*

- Thanksgiving recess, November 27 & 28
- Holiday recess, December 24 - January 2
- Martin Luther King Day, January 19
- Winter recess, February 16 – 20
- Spring recess, April 10-17
- Memorial Day, May 25

*The last day of instruction is June 27.*

*Summer session begins July 6.*

***References available upon request.***